



LIVING LEGACIES

1914-18

FROM PAST CONFLICT TO SHARED FUTURE

The Living Legacies 1914-18 Engagement Centre is a focal point for connecting academic and community researchers interested in how the First World War lives on in the twenty-first century world.

Aims of Living Legacies and Archive Workshops:

Supported by the **Living Legacies Project Officers, CDDA and our Network Members**

The aims of the Archive Workshops are to:-

Help communities across the UK to:

- understand how to effectively search and use archives to access original historical material, including First World War specific material,
- enhance their awareness of the amazing variety of documents (from “I deeply regret” telegrams to official maps, personal diaries, land deeds and love letters) that archives contain,
- hear about the different creative ways that archive holdings can be used,
- make notes and manage their research findings, and
- (optionally) maintain their own archives.

What the Research Workshop can provide...

Part 1

- Introduction to Living Legacies and our remit
- Introduction to archives – what their purpose is, and how archivists work to achieve it.
- The scope of archives – what is there to find?

Part 2

- Primary vs. secondary sources – why the difference matters.
- Different ways of searching for archival material.
- Taking notes effectively and making copies.
- Using digital archive resources.

Part 3 (optional)

- Many community organisations have their own documentary histories that they want to preserve. Our partners can advise you on how to index and store your materials, or...
- Learn about procedures for donating your materials to county archive services.

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What the Archive Workshop can provide...

Summary

The aim of the archive workshops is to introduce first time users to archives. No prior knowledge is assumed, and we can discuss what archives actually are (and how archivists work) and the surprising variety of documents that are acceded to them.

From these initial basics, your participants will be upskilled in the key aspects of using archives to meet your research needs – how to search for documents, how to understand and make effective notes and/or recordings, and (optionally) maintaining your own archives.

This workshop can be delivered over a period of one-day (10 am – 4 pm) or two half days at the University Archive at Queens University Belfast (excluding Sundays) or within a community setting elsewhere in the UK. Refreshments and a light lunch can also be provided for a maximum of 15 persons.